## UKG Work Experience and Work Placement Programme

An ideal opportunity for those wishing to improve their job prospects and gain valuable work experience in the UK. The UKG Work Experience and Work Placement Programme combines our professional development course with either a paid or unpaid work placement in the industry of your choice.



## 1 Your Skills

A short, tailor-made training course teaching many valuable skills including:

- how to market yourself by writing a standout CV and covering letter
  intension techniques
- · interview techniques
- how to negotiate a job offer
- how to communicate and integrate well in a multicultural work environment

## 2 Your Work

A work placement in your chosen field, matching your experience / qualifications.

Paid: hospitality / healthcare (min. 6 months)

**Unpaid:** wide choice of industries including business administration, design, fashion, finance, HR, IT, journalism, law, marketing, sales, trade and many more (6 - 52 weeks)

## **3** Your Future

Enhance your future career opportunities.

Add work experience in the UK to your CV.

A report and reference from your work supervisor: an excellent addition to your CV and job prospects.

Available to anyone aged 18+ with the right to work in the UK.

